

**MINUTES OF THE MONTHLY MEETING
OF THE GOVERNING BOARD OF
AUTUMN POINTE HOA**

January 16, 2018

CALL TO ORDER The monthly meeting of the **Autumn Pointe Homeowners Association Governing Board** was held on Tuesday, January 16, 2018 at the conference room of Ideal Management in the City of Alhambra, CA. President, Gus Vindell, called the meeting to order at 7:18 PM.

BOARD MEMBERS PRESENT Gus Vindell, President; Grace Löwenberg, Secretary; Christopher Chang, Vice President; Ricardo Ortega, Treasurer; Rachel Chow, Member at Large

BOARD MEMBERS ABSENT None

MANAGEMENT TEAM PRESENT Winnie Poon and Esther Cordero

HOMEOWNER'S FORUM No homeowners were present.

APPROVAL OF MINUTES FOR NOVEMBER 21, 2017 Treasurer Christopher Chang motioned to approve the November 21, 2017 Meeting Minutes, with second by Vice President Ricardo Ortega. Minutes were approved unanimously by the Board of Directors at 7:26 PM.

TREASURER'S REPORT NOVEMBER & DECEMBER Financial Status for November, 2017 was as follows:

Total Income	\$49,796.57
Total Expenses	\$59,377.32
Balance in the Operating Acct.	\$982.00
Balance in Reserve Account	\$332,716.11
Total Cash Assets	\$469,141.39

Current Financial Status as of December, 2017 was as follows:

Total Income	\$46,819.44
Total Expenses	\$66,997.95
Balance in the Operating Acct.	\$9,973.55
Balance in Reserve Account	\$303,542.11
Total Cash Assets	\$448,962.88

**UNFINISHED
BUSINESS**

**BOARD
ASSIGNMENTS**

Secretary Grace Löwenberg will prepare the Newsletter.
All Board Member will do a walkthrough 02/03/2018 at 10:00AM.

2017-2018 GOALS

N/A

**WROUGHT IRON
FENCE & GATE BY
PLAYGROUNG**

On hold.

SPECTRUM

We stopped receiving emails from Spectrum end of December. President Vindell was able to contact Spectrum. At present, Spectrum is trying to secure the billing process who will be billed to wire the complex. President Vindell will update us at the next meeting in February, 2018.

TENANCY CAPPING

Violation Letters have not been mailed out, yet. Winnie will talk to Michael regarding how to proceed with the letters.

**ASPHALT SEALER &
STRIPPING TO BE
SCHEDULED IN
MARACH/ APRIL**

No update.

NEW BUSINESS

**UNIT #45 & UNIT #43
WRONG ENTRY
DOOR**

Unit #43 said he would change his door end of 2017. Still has not happened. Will follow up with unit #43.

Unit #45 has not changed door due to recent understandable medical issues, Will follow up with unit #45

**UNIT #9 ENTRY
DOOR NEEDS TO ME
PAINTED**

Letter was sent to unit #9 regarding violation on November 6, 2017. Still waiting on update. Another fine will go out to unit #9 for failure to paint door.

**UNIT #40 DAMAGED
DOOR**

Letter was sent to unit # 40 regarding violation on November 6, 2017. Still waiting on update. Almost a year of failure to correct violation. Another fine will go out to unit #40 for failure to repair their door.

**UNIT #62 ONLY
PAINT IS NEEDED**

New windows were installed. Color needs to be corrected. Waiting on update.

**BROKEN CONCRETE
WALKWAYS
REPAIRS**

Project was completed. Holding on payment and clearance until all left concrete is properly disposed by company hired for the project.

**UNIT THAT HAS
MOLD INSIDE
CLOSET**

Will ask Paul to start on working on this unit 154, together with the two water damage unit 162 and 163.

RECYCLING BINS

Misuse of recycling bins is causing overflow in regular bins defending the purpose of having a recycling bin. Will look into signs that inform residents on the proper use of the recycling bins. Will also be reminded in newsletter.

**SCHEDULE
WALKTHROUGH**

Walkthrough scheduled for 02/03/2018 at 10:00AM.

**STATUS OF TWO
UNITS WITH WATER
DAMAGE / CO TO
REMOVE DEBRIS
FROM COMMON
AREA**

Water damage is payable through insurance although the pipe is not. Paul will be contacted for repairs if agrees to a time sensitive contact. If Paul in unable to do the work insurance will provide workers for the job. Unit 163 & 162 requested to have hotel stay paid. The Board will discuss of that is an HOA reasonability.

NEXT MEETING

The next meeting shall be held on February 20, 2018 at 7:00 PM in the conference room of Ideal Management.

**MEETING
ADJOURNMENT**

The meeting was adjourned at 9:24 p.m.

Submitted By:


Winnie Poon, Property Supervisor
Ideal Management
3/20/2018
Date

Approved by:


Gus Vindell, President
Autumn Pointe HOA
3/20/18
Date


Grace Löwenberg, Secretary
Autumn Pointe HOA
3/20/18
Date